

On Site Pipette Clinic Decontamination Declaration for Liquid Handling Equipment

It is important to complete all necessary information otherwise service could be delayed. To enable us to comply with current COSH Regulations, all pipettes must be decontaminated of all hazards and not present a risk to the technician.

Company		Email	
Area/Dept		Phone	
Contact		Cost Centre/PO (if applicable)	
UKAS/ISO 17025 Calibration		Tick if applicable ☐	
		Service O/N	

Electronic calibration certificates will be issued unless you request a paper version [Tick here for paper certificate](#) ☐

Please ensure a steady stream of pipettes throughout the clinic

Pipette Type	No. of Pipettes	Measurements*	Service Level	Test Specification*	Pipette Tip Type to be Used During Calibration

UKAS calibration is available for any calibration level above a 2x4. An on site calibration will comply to ISO8655:2022-7

***Other or Custom - please detail here**

****Customer Supplied – appropriate volumes and quantities need to be supplied to your assigned technician**

Interval and Date on Calibration Labels

Interval, eg 3 months

Date Format, eg DD/MM/YYYY

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Definitions of Service Levels:	
A	As Found calibration
B	Preventative Maintenance, As Returned calibration
C	As Found calibration, Preventative Maintenance, As Returned calibration)
D	As Found calibration (but if pipette fails then Preventative Maintenance and As Returned calibration will be performed)

Definition of Measurements:	
1x10	Ten readings at one volume
2x2	Two readings at two volumes
2x4	Four readings at two volumes
3x4	Four readings at three volumes
3x5	Five readings at three volumes
3x10	Ten readings at three volumes

Important:

The information contained within this document will be used to deliver the service. Failure to complete the form correctly may result in a delay to your service. All work on site to be carried out in accordance with section on ISO 8655:7 and in conjunction with METTLER TOLEDO's SOP's. If a calibration to ISO8655:2022-6 is required this will need to be carried out in the Service Centre. All work to be carried out with manufacturer's tips unless stated. If customer's tips are to be used the customer must supply these. Any additional pipettes from the numbers that have been agreed before the start of the clinic may need to be sent to our Service Centre.

Additional Information

Declaration of Decontamination

Have the pipettes been used with hazardous material?

YES ☐

NO ☐

Nature of contaminant

Method of decontamination

We certify that these instruments are safe for human handling

Decontaminated by

Print Name	Date
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(Email address can be used in place of signature)

Signature

On completion of this form, please include it with your consignment of equipment and hand to your on site technician